

22nd February 2018

General Permission to Publish and disclose information

Dear Parent/ Caregiver,

I am seeking your permission to allow the school/Department of Education to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs, BPS Facebook page and wikis. Please note: the BPS Facebook page is a private group accessible only by members of the school parent community however, the school website is a public site accessible to all
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets
- Third party companies who host online tools such as Mathletics, SeeSaw and Reading Eggs / Express

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

If permission is granted, it will remain in place until revoked by a parent or when the child is no longer enrolled at this school.

Please complete the permission slip and return to the school by **18th February 2018**.

Yours sincerely
Jacqui Clayton
IT Co-ordinator

Di Bower
Principal

Permission to Publish Berowra Public School 2018

I have read this permission to publish and:

- Tick the appropriate box*
 I give permission
 I do not give permission

to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child's name: Class:

Parent/carer/caregiver's name (please print):

Parent/carer/caregiver signature: Date: